

NEW CORPORATION QUESTIONNAIRE

Name of the corporation: First choice: _____

Second choice: _____

Third choice: _____

Primary Purpose of the corporation: _____

Will this be an S corporation or a C corporation? [] No [] S Corp. [] C Corp.

Name of Agent for Service of Process: _____

Address for Agent: _____

Name of the contact person for the corporation: _____

Principal place of business: _____

Business mailing address: _____

Telephone number: _____ Fax number: _____

E-mail address: _____

Please list all of the officers' names/social security numbers/addresses:

President: _____

Vice President (if any): _____

Secretary: _____

Treasurer: _____

Please list all of the directors' names and addresses (if address not already provided):

Please list all of the shareholders' names and city/state of residence and number of shares to be given:

If electing an S corporation, please provide the names and social security numbers of each shareholder's spouse.

Will the accounting year begin January 1? Yes No If not, when? _____

Will the accounting year end December 31? Yes No If not, when? _____

Which officers will be authorized to sign contracts and obligations on behalf of the corporation?

Please provide the name of the bank (and its city/state location) where the corporate bank account(s) will be opened? _____

Who will be authorized to execute checks and other items on behalf of the corporation?

Are signatures of all of the above required or can the individuals sign alone? _____

When is it expected that the corporation will begin doing business: _____

Please list the highest number of employees expected in the next 12 months: _____

When is it expected that the corporation will exceed \$100 in wages: _____

Will a Fictitious Business Name Statement be filed: Yes No

If so, which county(ies) _____

What will be the Fictitious Business Name? _____

Is this Fictitious Business Name being currently used by you? Yes No